

AGENDA

Audit and Governance Committee

Date: **Monday 23 January 2017**

Time: **10.00 am**

Place: **Committee Room 1, Shire Hall, St. Peter's Square,
Hereford, HR1 2HX**

Notes: Please note the time, date and venue of the meeting.

For any further information please contact:

Caroline Marshall

Tel: 01432 260249

Email: caroline.marshall3@herefordshire.gov.uk

If you would like help to understand this document, or would like it in another format, please call Caroline Marshall on 01432 260249 or e-mail caroline.marshall3@herefordshire.gov.uk in advance of the meeting.

Agenda for the meeting of the Audit and Governance Committee

Membership

Chairman	Councillor PD Newman OBE
Vice-Chairman	Councillor FM Norman
	Councillor ACR Chappell
	Councillor EPJ Harvey
	Councillor JF Johnson
	Councillor RL Mayo
	Councillor RJ Phillips
	Councillor J Stone
	Councillor LC Tawn

AGENDA

	Pages
1. APOLOGIES FOR ABSENCE To receive apologies for absence.	
2. NAMED SUBSTITUTES (IF ANY) To receive details any details of members nominated to attend the meeting in place of a member of the committee.	
3. DECLARATIONS OF INTEREST To receive any declarations of interest by Members in respect of items on the agenda.	
4. MINUTES To approve and sign the minutes of the meeting held on 28 November 2016.	7 - 12
5. ANNUAL GOVERNANCE STATEMENT PROGRESS To review progress made in delivering the annual governance statement action plan.	13 - 20
6. WORKING GROUP UPDATE: STANDARDS WORKING GROUP To advise the committee on the work that the standards working group will be carrying out between January to May 2017.	21 - 24
7. CORPORATE RISK REGISTER To consider the quarter 2 (Q2) status of the council's 2016/17 corporate risk register in order to monitor the effectiveness of the performance, risk and opportunity management framework.	25 - 34
8. ACCESS TO INFORMATION Following on from the monitoring officer's annual report, to further inform the committee of performance in the areas of complaints and requests for information made to the council over the past year.	35 - 42
9. WORK PROGRAMME UPDATE To provide an update on the committee's work programme for 2016/17.	43 - 46